

Finance Conference 2012



deliver by 5/11-5/12  
 Westin Park Central  
 12720 Merit Drive  
 Dallas, TX 75251  
 (972) 385-3000

Letterhead	2000	Delivered Friday	Fed Ex 511539028590
Pocket Folder	100	Delivered Friday	Fed Ex 511539028589
FaceBook	100	Candid shipping Friday / Saturday Delivery	Fed Ex 511539028670
			Fed Ex 511539028681
			Fed Ex 511539028692
Journals	?		
Pen/Pencil	?		
Lanyards (blk)	Kiera		
bullet chains - black	Kiera		
arrows	25	Delivered Friday	Fed Ex 793548226055
Hangtags	(1) set	Delivered Friday	Fed Ex 793548226055
Nametags	(1) set	Delivered Friday	Fed Ex 793548226055
Tent Cards	(1) set	Delivered Friday	Fed Ex 793548226055
Door Signs	17" x 11"	Delivered Friday	Fed Ex 793548226055
- Breakouts 1-10	(1 of each)		
- Pillars	(6)		
- Competencies	(9)		
Gift Tags	(1) set	oLo shipping Friday / Monday Delivery	Fed Ex 793557092798
Directional Signs	20X30	Delivered Friday	Fed Ex 798377605668
General Session	(2)		
Breakfast	(1)		
Lunch	(1)		
Dinner	(1)		
Hospitality	(1)		
Office	(1)		
Cyber Center	(1)		
Menus - cream/white	?	need color/copy/direction	
PlaceCards - cream/white	?	oLo shipping Friday / Monday Delivery	Fed Ex 798389636524
PPT Template		digital - released	
Seating Charts - editable PDFs			
general session		digital - production	
dinner		posted & emailed	
Posters			
Competencies Overview 30" x 40"	(2)	Delivered Friday	Fed Ex 793553349220
individual competencies 20" X 30"	(9)		
Flip Chart (20" X 30") 75 sheets		Due Wednesday	
		test prints/need layout approval	