

## THIS ROOM IS CHANGING

We've upgraded the technology to make collaboration easier and more effective.

## **HOW IT WORKS**

- **1** Book this room in Outlook.
- **2** Bring your laptop to run the meeting.
- 3 Tap "Join" on the Skype panel.

## HAVE QUESTIONS?

Consult the Reference Guide included with your Outlook meeting invite, or ask a Super User on your floor.

